

HOUSING AUTHORITY OF THE CITY OF CHILTON
312 Bonk Street
Chilton, WI 53014
Phone: (920) 849-7042 Fax: (920) 849-2226
Website: chilton.govoffice.com

Regular Meeting
October 12, 2022
Minutes

Community Room
Stanton Place

Chairman Peggy Loose called the regular meeting of the Housing Authority of the City of Chilton to order at 8:00 a.m.

1. Roll Call – Mike Kasper, Mary Pagel, Dean Gebhart present. Ken Weber absent. Colleen Connors present as recording secretary.
2. Minutes – Pagel moved to accept the minutes of the regular September 21, 2022 meeting as submitted. Motion seconded by Kasper and carried.
3. Audience Participation: None
4. Executive Director's report
 - a. Financial – Balance in checking as of 09/01/2022 is: \$18,803.41
CFP: \$83,161.00; Savings Account: \$2,134.39; Non-Federal Checking Account Balance: \$27,338.50; Operating Reserve: \$41,215.64
 - b. Status of apartments: Stanton Place: 31 units occupied, Fourteen (14) names on the waiting list. Family - 11 units occupied, 1 open — Eleven (11) names on the waiting list.
 - c. Invoices and other transactions are as follows: September invoices in the amount of \$18,803.41 were reviewed and approved and October invoices to date in the amount of \$9,916.38 also approved. Deposits for September - \$18,415.41
October deposits to date - \$15,552.85
5. Old Business – none
6. New Business
 - a. August financials reviewed.

Chair Peggy Loose called for a motion to convene to closed session as per WI Statute s.19.85 (1)(c) for the purpose of personnel related issue. Motion seconded by Mike Kasper.

Convened into closed session at 8:30 a.m. Position of Executive Director reviewed with proposed start date, salary and benefits to be offered.

Dean Gebhart moved to convene to open session. Motion seconded by Mike Kasper and carried. The Board offered the position of Executive Director to Peggy Loose pending confirmation from HUD Headquarters regarding the conflict of interest request.

Meeting adjourned at 9:30 a.m.

Colleen Connors, Executive Director

Dated: October 12, 2022